**Request for Seminar Speakers and Topics**

**The deadline to submit a proposal for the Annual Seminar in San Diego**

**is December 15, 2024**

The proposal process serves to identify speakers for the APA Annual Seminar and Workshop. As speaking opportunities emerge, applications will be considered from the speakers who submitted proposals.

The APA welcomes its members as speakers at the event.

**Presentation Topics**

We seek presenters to share leading-edge ideas, inspire enlightening discussions and convey the fundamentals for our members. Topics are selected based on member surveys, success of past events, timeliness of topics and relevance of topic to the profession.

The APA Seminar Chair and Committee will decide the best fit for the speakers and presentation topics. The goals of all APA Seminars and education are to:

* Provide attendees with opportunities for practical and up-to-date information, training and education on topics of interest.
* Provide members and non-member speakers who have subject matter expertise the opportunity to increase their exposure in the community.
* Provide high quality, knowledgeable speakers to attendees.
* Facilitate the professional and personal development and growth of our attendees.

**Speaker Responsibilities**

* Provide high quality educational presentations.
* Engage attendees through audience participation and discussion.
* Provide a picture, topic summary, top three takeaways and biography for marketing purposes.
* Ensure the session is not perceived as an infomercial.

**APA Responsibilities**

Aggressively promote the event, speaker, and subject matter through a variety of APA communication vehicles:

* APA Web Site
* E-mail announcements
* APA social media channels

**Notification**

Your input is valued and will be carefully considered by our events and education committee and board. The Seminar Chair will respond to your submission within a month of receiving it. We appreciate all submissions and if you are not selected for this upcoming program year, we welcome you to submit again for the following year. Opportunities will be afforded first to program themes and then speakers that fit those themes for a designated program.

**How to Submit**

Please complete the form below to submit your information and proposed topic details to the APA Seminar Committee for consideration. Please submit completed application to Lisa Ribacoff-Mooney, Seminar Chair (interpointinvestigative@gmail.com) along with the following:

* Include a 1-page Presentation Summary including:

a. A list of three to five learning objectives.

b. The specific benefits participants will take away.

c. Why this topic is essential knowledge for polygraph examiners?

d. What makes your treatment of this topic unique?